

Richardson Square Condominium Association, Inc.

Board of Directors Meeting Minutes

July 29, 2019 @ 1:00

Shelli called the meeting to order 1:00

- **Role Call**- Rose, Shores, Kennedy -Quorum
- **Proof of Notice** – on website and bulletin board
- **Approve board of directors meeting minutes from June 19, 2019**- Rose made a motion to approve- Shores seconded

- **Budget Review and approval**
 - Discussed snow removal average for the last three years... Average of last 3 years was 3,000 (instead of 4,000 we have currently budgeted) - If we decide to go with the lower estimate then dues could be raised \$15 per month instead of \$25 per unit -In the event that snow removal goes over- the board can vote to cover excess snow removal budget with reserve fund if needed.
 - Shores made a motion to approve the budget with the \$3000 for snow removal with dues increase of \$15 per unit (with adjusted for John's unit) -Rose seconded- all in favor -Budget Approved
 - Charlie will send budget and dues increase notice ahead of the annual meeting
- **Discuss annual meeting agenda**
 - New budget
 - Board member -renewals
 - New business - a discussion of future projects (screen doors)
- **New Business:**
 - Bill should be giving us an invoice of some type as to what work he does, Charlie said he does get emails that states this
 - Repairs- windows are ok, two or three screen doors may need to be replaced, -Shores and Rose will work on looking into the cost of new doors and labor - they may buy one and try it on Rose's door as a test to see what works
 - Carport roof - one whole - no other real leaks
 - Lights in carport have been re-oriented -hopefully, this will lessen the impact on units at night
- **Rose made a motion to Adjourned - Shores seconded- all in favor Meeting Adjourned 1:26**

Annual Meeting:

September 5th, 5:00 @ Shores Place